

DataWeld Incorporated

Payroll System

DataWeld's PAYROLL SYSTEM is designed to provide you with the tools to quickly and accurately handle this necessary function of business. In addition, you'll have the information you need to prepare your State and Federal reports.

IS IT FLEXIBLE?

What about employees who work in multiple departments at different rates of pay during the same pay period? Or salesman who receive semi-monthly salary, monthly commission, and expense pay on the same payroll check. And what about that special 401K deduction, will it handle that? The PAYROLL SYSTEM handles each of these special pay type situations and many more in a straight forward and easy to handle manner.

WHAT MAKES IT SO EASY?

The PAYROLL SYSTEM is an exception payroll. This means that once you have set up the normal payroll information for each employee, you only need to enter any exceptions for the pay period you are processing. An exception might be a onetime adjustment to a deduction or charging a pay amount to another department which is not the regular cost center. The exception payroll design eliminates routine data entry for most employees, but still gives you the flexibility to easily adjust any employee's pay check as needed.

The system handles all Federal, FICA, State, and City taxes automatically for you. And before you print the checks, you can preview a detailed check register which shows the proposed pay, taxes, and deductions. Spot an oversight? It can be easily corrected prior to check printing. Payroll is a necessary function

for every business, DataWeld helps you to handle it quickly and accurately.

FEATURES:

1. A security system allows only authorized personnel access to any payroll information.
2. Eight deductions besides State and Federal taxes are allowed. Deductions can be fixed dollar amounts or percentages.
3. Hours, hourly pay and salary pay are accumulated on a quarterly basis for Federal and State reports. These are also accumulated on a monthly basis for the previous twelve months for internal use.
4. Multiple salary and hourly rates are allowed.
5. On-line inquiries allow you to display all relevant information about employees on the screen by typing their name or employee number. Included are quarterly and year-to-date totals for all forms of pay, gross pay, all deductions and net pay.

REPORTS

1. Employee Listing-- Provides a quick report of all information maintained for each employee. All employees or just one employee can be selected to print.
2. Quarterly Unemployment Report--Shows each employee, their social security number, total wages paid and any wages paid in excess of total unemployment limit.
3. Department Listing--Provides total hours worked, hourly pay, and salary pay by department or cost center, such as administrative or sales.

4. Payroll Checks--Automatically printed showing salaries, bonuses, deductions and net pay.

5. End-of-Year W2's--Automatically printed on the appropriate preprinted W-2 forms.